

AUDIO-VISUAL



BUSINESS CENTER

SERVICES



THE RITZ-CARLTON®
DEARBORN

Audio-Visual Equipment

The Ritz-Carlton, Dearborn maintains an inventory of high-quality equipment. Below and at left are our most popular audio-visual items. If you should require special equipment and services not listed, please let us know.

It is required that if you use your own audio-visual company or bring your own equipment, you comply with *The Ritz-Carlton, Dearborn Code of Conduct*. Please contact the Audio-Visual Department or your sales representative for a copy.

PROJECTION EQUIPMENT

High-Intensity Overhead Projector	\$50.00
35mm Slide Projector with Zoom Lens, Skirted Stand and Wireless Remote	\$50.00

SCREENS

Tripod Screen:	
6' Screen	\$30.00
8' Screen	\$40.00
10' Cradle Screen	\$60.00
Truss Screen:	
7.5' w x 10' h Screen	\$175.00
9' w x 12' h Screen	\$200.00

Truss screen rental includes dress kit and either front or rear projection screen.

MEETING ACCESSORIES

Flip Chart, with 1 Pad and 2 Markers	\$25.00
Flip Chart, with Post-It® Pad with 2 Markers	\$40.00
Laser Pointer	\$45.00
AV Cart with Skirt, Power Cord and 6-Way Powerstrip	\$45.00
Easel	\$12.00
Pipe and Drape (Black) with Hardware Per Panel; Labor to Setup is Extra	\$100.00

OTHER CREATIVE SERVICES

Graphic Services	
Drop Scenery and Backdrops	
Expo and Trade Show Services	
Plants and Greenery	
Furniture Groupings, including Sofas, Chairs, Coffee Tables and End Tables	

LIGHTING

Podium Lighting Package	\$250.00
Par 38 Uplights	\$25.00
Source 4-Lekos	\$35.00
Colored Gels, per light	\$1.00
Pin Lighting	\$35.00
V.I.P. Pin Lighting	\$50.00
Hang Point Charge	\$50.00

VIDEO

27" Television	\$100.00
Plasma Television:	
Small, 42" with Stand	\$300.00
Large, 52" with Stand	\$450.00
DVD Player	\$50.00
Pro 3-Chip Camera with Tripod	\$850.00

DATA MONITORS / PROJECTION

Computer Monitor:	
17" Monitor	\$75.00
21" Monitor	\$125.00
Video Projector:	
SVGA	\$400.00
XGA (High-Intensity)	\$600.00
Scan Converter/Switcher	\$100.00
VGA, Extension Cable only	\$25.00

AUDIO

Patch Fee (House Sound) with Mixer	\$75.00
Podium Microphone	\$35.00
Wireless Lavalier, Handheld	\$140.00
Mixer:	
4 Channels	\$40.00
12 Channels	\$90.00
16 Channels	\$150.00
24 Channels	\$250.00
CD Player	\$50.00
Powered Speaker with Stand, Mixer	\$125.00

LABOR

Monday through Friday	
8:00 a.m. until 5:00 p.m., per hour	\$55.00
5:00 p.m. until midnight, per hour	\$75.00
midnight until 8:00 a.m., per hour	\$100.00
Saturday, per hour	\$75.00
Sunday and Holidays, per hour	\$100.00
<i>Four-hour labor minimum required.</i>	

Business Center Services

PACKAGES

Overhead Package	\$75.00
Overhead Projector, Skirted AV Cart, Tripod Screen	
35mm Slide Package	\$75.00
35mm Slide Projector, Skirted Stand, Standard Zoom Lens, Wireless Remote, Tray, Tripod Screen	
TV/VCR Package	
27" Monitor, VHS or DVD Player, Skirted Stand	\$150.00
Upgrade to LED Projection	\$275.00
Data Projection Package	\$600.00
SVGA Projector, Skirted AV Cart, Tripod Screen, All Cables	
Sound System Package	
2 Powered Speakers, Wired Microphone	\$175.00
Upgrade to Wireless Microphone with Mixer	\$100.00
Client LCD Projection Support Package	\$75.00
Technician, Power Cords, Power Strips	
Party Lighting Package	\$2,500.00
Variety of Lights with Gels	
Ballroom Lighting Package	\$3,500.00
For Full-Event Staging	
Theme Coffee Break	\$200.00
Portable Sound System, VHS or DVD Player, Monitor Geared to a Specific Package	
Walk-In, Break and/or Walk-Out Music	\$75.00
Variety of Music on Various Formats, from Audio Cassette to CD	

Fees for the use of additional power and/or labor may apply. A current service charge of 22% applies to all equipment rentals, and is subject to change. Additional labor fee required. Please specify PC, Mac, SGI or other for computer interface. All charges are daily unless otherwise noted and are subject to applicable taxes and service charges.

COMPUTER USAGE

IBM Workstation, 1/2 hour	\$15.00
Using Own Laptop, 1/2 hour	\$10.00
Wireless Internet Login, 24 hours	\$10.00
Word Processing, per page	\$15.00
Computer Printouts, Black, per page	\$0.50
Computer Printouts, Color, per page	\$1.00
Transparencies, Black and White	\$2.00
Transparencies, Color	\$4.00
Scanning, per item	\$5.00

PHOTOCOPIES

Black and White Copies, per page:	
1 to 100	\$0.25
101 to 500	\$0.20
501 to 1,000	\$0.15
1,001 or more	\$0.10
Color Copies	\$1.00
Black and White Copies on Colored Paper	\$0.30
Copies, 3-Hole Punched	\$0.30
Double-Sided Copies	\$0.35
Legal Copies	\$0.30
Legal Copies on Colored Paper	\$0.35
Tabloid Copies	\$0.40
Transparencies, Black and White	\$2.00

FACSIMILE

U.S. Facsimile:	
1 Page	\$3.00
2-3 Pages	\$5.00
Additional Pages	\$1.00
International Facsimile:	
1 Page	\$5.00
2-3 Pages	\$10.00
Additional Pages	\$2.00

SHIPPING AND HANDLING

Shipping	<i>tbd</i>
<i>Prices vary depending on shipping method, destination and carrier chosen.</i>	
Handling:	
Small	\$5.00
Medium	\$7.50
Large	\$15.00
50 lbs. or more	\$20.00

Handling prices are per package, fees will apply depending upon size, weight and packaging.

See back for additional Business Center services.

Business Center Services

continued

WORD PROCESSING

Page of Standard Text	\$15.00
Page of Technical Data	\$20.00
Graphic Design	\$20.00

SPECIALTY PRINTING

Tent Cards:	
Blank	\$2.00
Single-Sided	\$3.00
Double-Sided	\$4.00
Name Badges:	
Blank with Pin	\$3.00
Laser-Printed with Pin	\$4.00
Blank with Clip	\$4.00
Laser-Printed with Clip	\$5.00
Adhesive	\$2.00

Additional printed items and office supplies are available upon request.

EQUIPMENT RENTAL

Fax Machine, per day	\$150.00
Laser Printer, per day	\$150.00
Color Laser Printer, per day	\$300.00
Heavy-Duty Copier:	
first day	\$700.00
each additional day	\$300.00
Laptop	\$350.00

PHONE LINES AND INTERNET

House Phone	\$60.00
House Phone with Outside Access	\$100.00
Speaker Phone	\$125.00
Polycom Phone	\$150.00
Private Phone	\$300.00
Digital Phone (DID)	\$300.00
Wired High-Speed Internet	\$300.00
Wireless Internet Logins	\$10.00
DSL	\$300.00
ISDN	\$350.00



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300 Town Center Drive • Dearborn, Michigan 48126
p 313.441.2000 • f 313.253.4418

www.ritzcarlton.com